

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Greater FY21-052 – Timekeeping Software and Clocks

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the Agreement between Kronos Inc. (Kronos) and The School Board of Broward County, Florida (SBBC), for one (1) year commencing on July 1, 2020, and concluding on June 30, 2021, with four (4) one (1) year optional renewal periods.

The current Agreement was approved on June 27, 2017, as item EE-6 for a term commencing on June 28, 2017, through June 30, 2020, and a spending authority not to exceed \$1,500,000 for the Kronos Enterprise-Wide Time Attendance Scheduling system.

This Agreement will allow the District to purchase the goods and services provided by Kronos to install and maintain a fully operational and integrated Enterprise-Wide Time Attendance Scheduling system.

The spending authority being requested is \$650,000. Execution of this contract and authorization of this spend authority is contingent upon School Board approval of the 2020-2021 Capital Budget.

#### **Goods/Services Description**

##### **Responsible: Information Technology (IT)**

The District has over six hundred (600) Kronos time terminals (time clocks) with one hundred (100) percent currently in use. Schools have a minimum of two (2) units with the rest located in administrative sites throughout the District. The Kronos system and time terminals are utilized to capture work time primarily for substitute teachers, transportation bus drivers, Physical Plant Operations employees, cafeteria workers, contracted nurses, and warehouse staff. Recently, all Security Monitors were brought online to utilize the time tracking system. The majority of time terminals were initially purchased in 2005, with two hundred (200) terminals being replaced in 2017 under an approved capital budget request. Additional terminals have been purchased in the intervening years as replacements due to breakage.

This contract and spend authority will allow the district to purchase replacement clocks when needed or as funding is approved.

#### **Procurement Method**

##### **Responsible: PWS & IT**

The agreement was negotiated pursuant to Purchasing Policy 3320, Section II, H, and pursuant to the Department of Education, Rule 6A-1.012, 1 l(b), Florida Administrative Code as authorized by Section I010.04(4)(a), Florida Statutes, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived as for the SBBC's purchase of computer software.

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**Financial Impact**  
**Responsible: PWS and IT**

The \$650,000 spending authority request is based on the needs identified by the IT department to replace 174 Kronos clocks located throughout the District, that are over fifteen years old as well as accommodate the replacement of up to 23 clocks due to unforeseen breakage, as detailed below:

<b>July 1, 2020 - June 30, 2023</b>			
<b>PRODUCT</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>	<b>EXTENDED PRICE</b>
Clocks +15 years of age	174	\$3,300	\$574,200
Clock replacement due to unforeseen breakage	23	\$3,300	\$75,900
<b>Total (Estimated)</b>			<b>\$650,100</b>
<b>Total (Rounded)</b>			<b>\$650,000</b>

The approximate cost per clock is \$3,300. It will be funded by the Information Technology (IT) Capital Budget, and the execution of this contract and authorization of this spend authority is contingent upon School Board approval of the 2020-2021 Capital Budget.

The approval of this recommendation does not mean the authorized amount will be spent.